

COMMUNITY AND ENVIRONMENT

APPENDIX 3

	Proposed charges 2014-15				2013-14			
	Fee £ p	VAT @ 20% £ p	Total £ p	VAT Code	Fee £ p	VAT @ 20% £ p	Total £ p	VAT Code
<b>A PARKS AND RECREATION GROUNDS</b> (Youth rate applies to under 18's)								
Hire of Changing Accommodation Only (Minimum 2 hours)			Negotiable				Negotiable	
<b>(1) Soccer and Rugby</b> (Hire of Pitch incl. Changing Accommodation)								
(a) Single Games								
- Single Games - any one day	66.67	13.33	80.00	3	64.17	12.83	77.00	3
(b) Seasonal Licence								
- Seasonal Licence - any nominated day	865.00	-	865.00	8	840.00	-	840.00	8
(c) Exceptions								
- Without Changing Accommodation			66% of Standard Charge				66% of Standard Charge	
(d) Half Season			60% of Standard Charge				60% of Standard Charge	
(e) Under 18's (Voluntary Organisations only)								
- Standard pitch			75% of Standard Charge				70% of Standard Charge	
- Mini pitch			30% of Standard Charge				30% of Standard Charge	
(f) Practice Areas								
- marked pitch (Season)	865.00	-	865.00	8	840.00	-	840.00	8
- unmarked area (Season)			20% of Standard Charge				20% of Standard Charge	
- Single Sessions (marked pitch or unmarked area)	66.67	13.33	80.00	3	64.17	12.83	77.00	3
(g) Cancellation (Admin. Charge)			10% of Standard Charge				10% of Standard Charge	
(h) Mid-Season Changes of Use	320.00	-	320.00	8	310.00	-	310.00	8

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<b>(2) Tennis</b>								
Tennis is free on City Council courts, on the understanding that players restrict games to one hour in total if others are waiting to play. The Council retains the right to restrict the free use of the courts on occasions, and to allocate courts for use by others. Fees are charged for organised use.								
(a) Organised use (eg educational establishments) (Per Court, Per Hour)	6.67	1.33	8.00	3	6.54	1.31	7.85	3
(b) Events and organised use	negotiable				negotiable			
<b>(3) Bowls</b>								
(a) Per Player, Per Hour								
- LeisureCard Holder	3.13	0.62	3.75	3	3.00	0.60	3.60	3
- Non LeisureCard Holder	3.21	0.64	3.85	3	3.08	0.62	3.70	3
(b) Season								
Adult, Under 18's, Senior Citizen								
- LeisureCard Holder	48.50	9.70	58.20	3	47.08	9.42	56.50	3
- Non-LeisureCard Holder	50.21	10.04	60.25	3	48.75	9.75	58.50	3
(c) Use of green for County Competitions etc. (per rink hour)	5.83	1.17	7.00	3	5.21	1.04	6.25	3
(d) Season charge payable by clubs operating from bowling greens	350.00	-	350.00	8	340.00	-	340.00	8

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<b>(4) Croquet</b>								
(a) Per Player, Per Hour (Incl. Equipment Hire)								
- LeisureCard Holder	3.13	0.62	3.75	3	2.92	0.58	3.50	3
- Non LeisureCard Holder	3.21	0.64	3.85	3	3.04	0.61	3.65	3
(b) Season								
Adult, Under 18's, Senior Citizen								
- LeisureCard Holder	48.50	9.70	58.20	3	47.08	9.42	56.50	3
- Non-LeisureCard Holder	50.21	10.04	60.25	3	48.75	9.75	58.50	3
(c) Season charge payable by clubs operating from croquet lawns	220.00	-	220.00	8	180.00	-	180.00	8
<b>(5) Petanque</b>								
Annual charge payable by clubs operating from petanque terrain	60.00	-	60.00	8	53.50	-	53.50	8

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<b>(6) Allotments</b>								
Charges are payable in September, or on commencement of the tenancy. Tenancies commencing after 1 April are charged at 50%								
Allotment letting fee - payable on initial letting	8.58	1.72	10.30	3	8.33	1.67	10.00	3
<b>From 1st September 2013</b>								
(a) Normal fee per 25sq. metres (approx. 1 rod)	5.50	-	5.50	8	5.50	-	5.50	8
(b) Senior Citizen/Under 18's fee per 25 sq. metres (first 250 sq. mtrs only)	2.75	-	2.75	8	2.75	-	2.75	8
(c) LeisureCard Holders Discount of £2.50 for one plot only (125 sq mtrs or less), £5.00 for one plot only (126 sq mtrs -250 sq mtrs) but not to be used in conjunction with Senior Citizen rate)								
(d) Sites without water	4.50	-	4.50	8	4.50	-	4.50	8
<b>From 1st September 2014</b>								
(a) Normal fee per 25sq. metres (approx. 1 rod)	6.30	-	6.30	8	6.30	-	6.30	8
(b) Senior Citizen/Under 18's fee per 25 sq. metres (first 250 sq. mtrs only)	3.15	-	3.15	8	3.15	-	3.15	8
(c) LeisureCard Holders Discount of £2.50 for one plot only (125 sq mtrs or less), £5.00 for one plot only (126 sq mtrs -250 sq mtrs) but not to be used in conjunction with Senior Citizen rate)								
(d) Sites without water	5.00	-	5.00	8	5.00	-	5.00	8

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<b>(7) Events</b>								
Fees are calculated to cover costs occurred in managing events on Council land. Other terms and conditions will apply eg specific insurance cover. Fees for long running events by negotiation								
Commercial events								
Large circus/funfair (more than 200 seated/5 rides)								
Set -up	250.00	50.00	300.00	3	230.83	46.17	277.00	3
Rate per day	341.67	68.33	410.00	3	329.17	65.83	395.00	3
Small circus/funfair (less than 200 seated/5 rides)								
Set -up	166.67	33.33	200.00	3	162.50	32.50	195.00	3
Rate per day	225.00	45.00	270.00	3	213.33	42.67	256.00	3
Major event (in excess of 1000 persons attending)								
Set -up fee	291.67	58.33	350.00	3	260.83	52.17	313.00	3
Rate per day	400.00	80.00	480.00	3	384.17	76.83	461.00	3
Minor event (less than 1000 persons attending)								
Set -up	116.67	23.33	140.00	3	110.83	22.17	133.00	3
Rate per day	166.67	33.33	200.00	3	158.33	31.67	190.00	3
Events organised by Charities and "Not for profit" organisations								
Large event ( in excess of 1000 persons attending)								
Set -up	66.67	13.33	80.00	3	64.17	12.83	77.00	3
Rate per day	116.67	23.33	140.00	3	110.83	22.17	133.00	3
Medium event (500 to 1000 persons attending)								
Rate per day	116.67	23.33	140.00	3	110.83	22.17	133.00	3
Refundable deposit	116.67	23.33	140.00	3	106.67	21.33	128.00	3
Small event (less than 500 persons attending)								
Refundable deposit	116.67	23.33	140.00	3	106.67	21.33	128.00	3
Community events								
Large events (in excess of 1000 persons attending)								
Refundable deposit	58.33	11.67	70.00	3	55.83	11.17	67.00	3
	116.67	23.33	140.00	3	106.67	21.33	128.00	3
Small events (less than 1000 persons attending)								
Deposit guarantee	116.67	23.33	140.00	3	106.67	21.33	128.00	3

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**B CEMETERIES**

**(1) Purchase Fees for the Exclusive Right of Burial**

	Fee £ p	VAT @ 20% £ p	Total £ p	VAT Code	Fee £ p	VAT @ 20% £ p	Total £ p	VAT Code
Purchase of burial rights for 30 years, extendable thereafter								
Extension of Rights per 10 years	325.00	-	325.00	9				
Children's Grave Extension of Rights per 10 years	145.00	-	145.00	9				
- Adult Lawn Grave (Exwick BH/Topsham)	980.00	-	980.00	9	950.00	-	950.00	9
- Children's Section	443.00	-	443.00	9	430.00	-	430.00	9
					320.00	-	320.00	9
- 'Edwardian' Single depth graves	980.00	-	980.00	9	950.00	-	950.00	9
- 'Edwardian' Single depth graves double width	1,440.00	-	1,440.00	9	1,400.00	-	1,400.00	9
- 'Heritage' new double depth pathside graves								
(previously reserved) Higher	1,500.00	-	1,500.00	9	1,450.00	-	1,450.00	9
- Traditional Section (kerb sets allowed) Exwick (fee redundant)					1,450.00	-	1,450.00	9
Purchase of burial rights for 50 years, extendable thereafter <b>(30 years available with extension, so 50 yrs can be removed)</b>								
- Adult Lawn Grave (Exwick BH/Topsham)					1,900.00	-	1,900.00	9
- Children's section					700.00	-	700.00	9
- Cremated remains section (Topsham cemetery only)					600.00	-	600.00	9
- 'Edwardian' Single depth graves					1,900.00	-	1,900.00	9
- 'Edwardian' Single depth graves double wide					2,570.00	-	2,570.00	9
- 'Heritage' new triple depth pathside graves (previously reserved) Higher					2,665.00	-	2,665.00	9
- Traditional Section (kerb sets allowed) Exwick					2,665.00	-	2,665.00	9
Natural Burial Selection(s) 100 year lease (fee redundant)					1,000.00	-	1,000.00	9

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<b>(2) Interment Fees</b>								
(a) Interment of foetal remains			FOC				FOC	
(b) Stillborn child or child whose age at time of death did not exceed one month (in grave for which no right of burial granted)			FOC				FOC	
(c) Children under 16 years of age:								
(i) In existing children's section			FOC				FOC	
(ii) In adult section at depth not exceeding 2.4 meters (8 ft approx)	150.00	-	150.00	9	145.00	-	145.00	9
(d) Any person whose age at time of death was 16 years or more: Depth not exceeding 2.4 metres (8 ft approx)	860.00	-	860.00	9	750.00	-	750.00	9
(e) Hire of Chapel for foetal remains or child up to 16 years old	135.00	-	135.00	9	130.00	-	130.00	9
			FOC				FOC	
(f) Cremated remains:								
Interment of child's ashes			FOC				FOC	
Buried in a grave or special section	160.00	-	160.00	9	155.00	-	155.00	9
Scattering ashes	103.00	-	103.00	9	100.00	-	100.00	9
(g) Woodland Burial	860.00	-	860.00	9	625.00	-	625.00	9
<b>(3) Grant of right to erect a memorial</b>								
Lawn memorial	370.00	-	370.00	9	360.00	-	360.00	9
Vases	130.00	-	130.00	9	125.00	-	125.00	9
Cremation Tablets	155.00	-	155.00	9	150.00	-	150.00	9
Additional Inscriptions	88.00	-	88.00	9	85.00	-	85.00	9
Child's headstone	62.00	-	62.00	9	60.00	-	60.00	9
NB Before any memorial is erected on a grave, the exclusive right of burial must be purchased								

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<b>(4) Gardens of remembrance</b>								
Packages include all charges, some of which are not liable to VAT								
<b>Higher cemetery</b>								
Scattering & Central plaque - Vatable (Vatable supply no longer provided)				3	333.33	66.67	400.00	3
Scattering & Central plaque	127.00	-	127.00	9	123.00	-	123.00	9
Scattering only	108.00	-	108.00	9	105.00	-	105.00	9
Tea Roses - Vatable (Vatable supply no longer provided)	0.00	-	0.00	3	216.67	43.33	260.00	3
Tea Roses	422.00	-	422.00	9	410.00	-	410.00	9
Standard Roses - Vatable (Vatable supply no longer provided)				3	283.33	56.67	340.00	3
Standard Roses	542.00	-	542.00	9	525.00	-	525.00	9
DVT - Vatable (full up, superseded by extension options)				3	608.33	121.67	730.00	3
DVT - Non-Vatable (as above)				9	385.00	-	385.00	9
Individual Garden - Vatable (full up, superseded by extension options)				3	833.33	166.67	1,000.00	3
Individual Garden - Non-Vatable (as above)				9	690.00	-	690.00	9
Pinwheel - Vatable (Vatable supply no longer provided)				3	450.00	90.00	540.00	3
Pinwheel	605.00	-	605.00	9	585.00	-	585.00	9
Extension Desk Vase Tablet area	618.00	-	618.00	9	600.00	-	600.00	9
Extension small garden	927.00	-	927.00	9	900.00	-	900.00	9
Extension Large Garden	1,236.00	-	1,236.00	9	1,200.00	-	1,200.00	9
<b>Exwick cemetery</b>								
Scattering & vase - Vatable (Vatable supply no longer provided)				3	108.33	21.67	130.00	3
Scattering & vase	355.00	-	355.00	9	345.00	-	345.00	9
Scattering & scroll plaque - Vatable (Vatable supply no longer provided)				3	158.33	31.67	190.00	3
Scattering & scroll plaque	428.00	-	428.00	9	415.00	-	415.00	9
Scattering only	110.00	-	110.00	9	105.00	-	105.00	9
DVT - Vatable (Vatable supply no longer provided)				3	466.67	93.33	560.00	3
DVT	618.00	-	618.00	9	615.00	-	615.00	9
Rose garden - Vatable (Vatable supply no longer provided)				3	250.00	50.00	300.00	3
Rose garden	542.00	-	542.00	9	565.00	-	565.00	9
Tablets - Vatable (Vatable supply no longer provided)				3	295.83	59.17	355.00	3
Tablets	540.00	-	540.00	9	320.00	-	320.00	9



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<b>Topsham cemetery</b>								
Ashes section	618.00	-	618.00	9				
All cemeteries (subject to availability) Lawn ashes grave	927.00	-	927.00	9				
<b>(5) Memorials other than on a grave</b>								
Memorial plaques								
Lost babies memorial wall plaque 50 yr lease (Exwick Cemetery - no longer used)				3	208.33	41.67	250.00	3
Memorial bench with plaque 10yr lease	1,075.00	215.00	1,290.00	3	1,041.67	208.33	1,250.00	3
Plaque on existing bench - 10 yr lease	266.00	53.20	319.20	3	258.33	51.67	310.00	3
Memorial tree with granite block - 10 yr lease (provision on hold, as pending audit of trees)					512.50	102.50	615.00	3
<b>(6) Maintenance: per annum</b>								
<b>Service not provided</b>								
Soiling					100.00	-	100.00	9
Maintenance, including planting and turfing (where applicable)					180.00	-	180.00	9
<b>(7) Search of burials registers</b> (except in the case of funeral directors and solicitors making arrangements in respect of a recent death including location of grave on site.)								
Maximum Charge	124.00	-	124.00	9	120.00	-	120.00	9
Certified copy of an entry in burial registers			FOC				FOC	
<b>(8) Transfer of Exclusive Rights of Burial</b>								
Transfer of rights	41.67	8.33	50.00	3	29.17	5.83	35.00	3
					66.67	13.33	80.00	3

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**C PUBLIC CONVENIENCES**

Radar Keys	3.84	0.76	4.60	3		3.73	0.75	4.48	3
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**D CLEANSING SERVICES**

Please contact the Cleansing Department on 01392 665010 to arrange these services

**(1) Trade Refuse and Recycling charges - to be advised**

Collections of hazardous waste (inc refrigeration equipment) and clinical waste can also be arranged.

Please contact 01392 665010 for charges

**(2) Sale of Composters, Wormeries & Compost**

Recommended to be sold at cost, current charges:

Composters

- Junior Wormery	23.33	4.67	28.00	3		22.50	4.50	27.00	3
Midi Wormery (35 litre)	27.92	5.58	33.50	3		27.08	5.42	32.50	3
- Original Wormery (90 litre)	33.75	6.75	40.50	3		32.50	6.50	39.00	3
Worm Works 4	66.67	13.33	80.00	3		65.00	13.00	78.00	3
Compost Bin 220L	7.92	1.58	9.50	3		7.50	1.50	9.00	3
Compost Bin 330L	10.00	2.00	12.00	3		9.16	1.83	10.99	3

- Additional charge payable if delivery required for any of the above	5.42	1.08	6.50	3		5.42	1.08	6.50	
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Bins are available from Oakwood House, Exton Road, and are priced at current market values

Prices of composters may be subject to change at the discretion of the Head of Environmental Health Services

<b>(3) Disposal of motor car</b>	38.75	7.75	46.50	3		37.59	7.52	45.10	3
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<b>(4) Bulky items</b>								
We collect a limited number of bulky items from Domestic premises for a standard charge								
For collection of more than four items, larger quantities of bulky or loose items, or collections from business premises, an hourly charge will be made								
Standard charge for items presented at boundary of property (normal waste & recycling collection point)								
Standard charge for one item from domestic premises	18.00	-	18.00	9	15.50	-	15.50	9
Standard charge for each additional item from domestic premises	10.00	-	10.00	9	8.00	-	8.00	9
Charge for items collected from inside the property (i.e. from a shed, garage, garden or house)								
One item from domestic premises	25.00	-	25.00	9				
Per additional item	10.00	-	10.00	9				
Hourly rate for collection (minimum charge - 1 hour)								
from business premises	95.00	-	95.00	9	91.50	-	91.50	9
from schools and households	50.00	-	50.00	9	38.00	-	38.00	9
<b>(5) Garden Waste</b>								
Hire of 240l brown wheelie bin for year	37.00	-	37.00	9	36.00	-	36.00	9
Additional 240l bins at same address	27.00	-	27.00	9	26.00	-	26.00	9
Hire of 120l brown wheelie bin for year	27.00	-	27.00	9	26.00	-	26.00	9
Additional 120l bins at same address	21.00	-	21.00	9	19.00	-	19.00	9
Biodegradable sacks - each (available from Council offices)	2.00	-	2.00	9	2.00	-	2.00	9
<b>(6) Clear bags for domestic recycling</b>								
	1.45	-	1.45	9	1.40	-	1.40	9

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<b>(7) Domestic Refuse containers</b>								
The following charges will be applied for the supply and delivery of domestic refuse bins								
Replacement or change of one container for existing properties:								
140 litre wheeled grey (residual) or green (recycling) bin	12.00	-	12.00	9	25.00	-	25.00	9
180 litre wheeled grey (residual) or green (recycling) bin	12.00	-	12.00	9	35.00	-	35.00	9
240 litre wheeled grey (residual) or green (recycling) bin	12.00	-	12.00	9	45.00	-	45.00	9
Replacement or change of one set of containers for existing properties:								
140 litre wheeled grey (residual) and green (recycling) bin	18.00	-	18.00	9				
180 litre wheeled grey (residual) and green (recycling) bin	18.00	-	18.00	9				
240 litre wheeled grey (residual) and green (recycling) bin	18.00	-	18.00	9				
Replacement or change of shared containers for communal bin stores:								
360 litre wheeled grey (residual) bin	72.50	-	72.50	9	70.00	-	70.00	9
660 litre grey (residual) wheeled bin	242.00	-	242.00	9	235.00	-	235.00	9
1100 litre grey (residual) wheeled bin	257.50	-	257.50	9	250.00	-	250.00	9
80 litre static grey (residual) bin	12.92	2.58	15.50	3	15.00	-	15.00	3
Seagull-proof sack	FOC				3.00	-	3.00	3
<b>Replacement or changed containers may have been previously used but will be cleaned before delivery.</b>								
<b>Customers who wish to guarantee receipt of brand new bins will be charged at the rate for new-build properties shown below.</b>								
Where a householder presents a bin purchased from an alternative supplier, an authorisation fee will be charged:								
2 wheeled bin	5.15	-	5.15	9	5.00	-	5.00	9
4 wheeled bin	10.30	-	10.30	9	10.00	-	10.00	9
Provision of set of wheeled bins to new-build properties								
140 litre wheeled grey (residual) and green (recycling) bin	30.00	-	30.00	9				
180 litre wheeled grey (residual) and green (recycling) bin	40.00	-	40.00	9				
240 litre wheeled grey (residual) and green (recycling) bin	50.00	-	50.00	9				
<b>If a customer requests a smaller grey bin and larger green bin, the charge will be made at the smaller bin rate</b>								
Supply and delivery of a roll of 200 sacks for residual waste	12.92	2.58	15.50	3	15.00	-	15.00	3



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<b>(4) Survey and Advice Visits</b>									
Survey and Advice Visits to premises (this charge will be deducted from the final cost of the treatment if a treatment is undertaken)	12.50	2.50	15.00	3		12.50	2.50	15.00	3

50% charge during office hours for survey and advice visits and the destruction of public health pests i.e. mice, fleas, bedbugs and wasps where householder/tenant is on Income Support, Income Based Job Seeker's Allowance, Income Related Employment and Support Allowance and Guaranteed Pension Credit

Annual contracts for pest control at the discretion of the Assistant Director (Environment)

\* Charges are normally on a payment before treatment basis. Where an account is rendered, an additional charge of £20.00 is levied (inc VAT).

Charges may be waived by the Assistant Director (Environment) for public health reasons.

**F DOG KENNELLING**

**(1) Reception (inc. transportation)**

Where a stray dog is taken to a kennel (chosen by the Assistant Director - Public Realm), the owner of the dog will be charged for the transportation costs, kennelling (up to 7 days) and a statutory fine of £25 on collecting the dog.

183.33	36.67	220.00
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**(2) Other Charges**

Administration (should an account be necessary in respect of kennelling)

17.17	3.43	20.60	3		16.67	3.33	20.00	3
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Statutory additional charge (Environmental Protection (Stray Dogs) Regulations 1992)

25.00	-	25.00	9		25.00	-	25.00	9
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Kennelling and Veterinary care charged at cost

Returning Dog to Owner

41.67	8.33	50.00	3		20.83	4.17	25.00	3
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**COMMUNITY AND ENVIRONMENT**

**APPENDIX 3**

	Fee £ p	VAT @ 20% £ p	Total £ p	VAT Code		Fee £ p	VAT @ 20% £ p	Total £ p	VAT Code
<b>G HOME CALL</b>									
Householders (per week)	3.64	0.73	4.37	3 or 7		3.53	0.71	4.24	3 or 7
Keysafe service - per week	1.84	0.37	2.21	3 or 7		1.79	0.36	2.15	3 or 7
Keysafe (purchase)	88.27	17.65	105.92	3 or 7		85.70	17.14	102.84	3 or 7
other peripheral devices charged at a minimum of 1.4% of unit cost price plus VAT per week including:									
Smoke detector - per week	0.88	0.18	1.06	3 or 7		0.86	0.17	1.03	3 or 7
Heat detector - per week	1.11	0.22	1.33	3 or 7		1.08	0.22	1.29	3 or 7
CO detector - per week	1.38	0.28	1.66	3 or 7		1.34	0.27	1.61	3 or 7
Fall detector - per week	1.33	0.27	1.60	3 or 7		1.29	0.26	1.55	3 or 7
Contracts / monitoring only - By negotiation									
Lone Worker monitoring - By negotiation									
Ad hoc equipment installation charge (per hour or part)	26.52	5.30	31.82	3		25.75	5.15	30.90	3
<b>H CCTV</b>									
Production of CCTV data to third parties in connection with litigation (not Subject Access Requests)	151.16	30.23	181.39	3		146.76	29.35	176.11	3
<b>I MISCELLANEOUS</b>									
<b>(1) Surrender of unfit foodstuffs</b>									
per hour or part	83.33	16.67	100.00	3		81.25	16.25	97.50	3
Regular inspections - Annual terms to be agreed									
<b>(2) Food Export Licence</b>									
(Per hour or part)									
Plus analysts fee	80.00	-	80.00	9		80.00	-	80.00	9
<b>(3) Water Sampling and Private Water Supplies</b>									
Statutory charges:									
Sampling Visit Fee plus analysis	66.67	13.33	80.00	3		66.67	13.33	80.00	3
Private Water Supply Risk Assessment	166.67	33.33	200.00	3		166.67	33.33	200.00	3
Private Water Supply Investigation Costs	66.67	13.33	80.00	3		66.67	13.33	80.00	3
Private Water Supply Granting an Authorisation	66.67	13.33	80.00	3		66.67	13.33	80.00	3

**COMMUNITY AND ENVIRONMENT**

**APPENDIX 3**

	Fee £ p	VAT @ 20% £ p	Total £ p	VAT Code	Fee £ p	VAT @ 20% £ p	Total £ p	VAT Code
<b>(4) Food Hygiene Courses</b>								
Level 2 Award in Food Safety in Catering	45.00	-	45.00	8	42.50	-	42.50	8
Level 3 Award in Food Safety in Catering	250.00	-	250.00	8	245.00	-	245.00	8
Level 4 Award in Food Safety in Catering	460.00	-	460.00	8	450.00	-	450.00	8
Level 3 Award in Food Safety Supervision in Retail	250.00	-	250.00	8	245.00	-	245.00	8
Level 2 Award in Healthier Foods and Special Diets	45.00	-	45.00	8	42.50	-	42.50	8
Food Safety Awareness Session	10.00	-	10.00	8				
Other Courses	125.00	-	125.00	8	123.00	-	123.00	8
<b>(5) Statements</b>								
Factual Statements for Civil Proceedings	133.33	26.67	160.00	3	133.33	26.67	160.00	3
<b>(6) Health &amp; Safety Courses</b>								
Level 2 Award in Health & Safety	45.00	-	45.00	8	42.50	-	42.50	8
Level 4 Award in Health and Safety	460.00	-	460.00	8	450.00	-	450.00	8
Level 3 Award in Risk Assessment	170.00	-	170.00	8	165.00	-	165.00	8
Principals in Manual Handling	35.00	-	35.00	8	32.50	-	32.50	8
Health and Safety Awareness Session	10.00	-	10.00	8				
<b>(7) Environmental Awareness Course</b>	45.00	-	45.00	8	42.50	-	42.50	8
<b>(8) Environmental Management Course</b>	475.00	-	475.00	8	460.00	-	460.00	8

Fees for other courses to be at the discretion of the Assistant Director (Environment).  
Where an account is rendered, an additional charge of £20.00 is levied (inc VAT).



**COMMUNITY AND ENVIRONMENT**

**APPENDIX 3**

	Fee £ p	VAT @ 20% £ p	Total £ p	VAT Code	Fee £ p	VAT @ 20% £ p	Total £ p	VAT Code
<b>J LICENSING FEES - GENERAL</b>								
A NON RETURNABLE ADMINISTRATION FEE OF £50 INCLUDING VAT AT THE CURRENT RATE IS PAYABLE WITH ALL NEW APPLICATIONS (INCLUDES KNOWLEDGE TEST)								
<b>(1) Hackney carriage</b>								
Vehicle Licence (Incl Plate & Survey Charge)	318.50	-	318.50	9	266.50	-	266.50	9
<b>(2) Hackney Carriage</b>								
Driver's Licence and Identity card - 1 year	95.00	-	95.00	9	90.00	-	90.00	9
Driver's Licence and Identity card - 3 year	225.00	-	225.00	9	215.00	-	215.00	9
Disclosure and Barring Scheme (previously CRB) check (inclusive of administration fee)	44.00	-	44.00	9	44.00	-	44.00	9
<b>(3) Private Hire Operators Licence</b>								
per annum	105.00	-	105.00	9	102.50	-	102.50	9
5 year licence	460.00	-	460.00	9	450.00	-	450.00	9
Disclosure and Barring Scheme (previously CRB check) (inclusive of administration fee)	44.00	-	44.00	9	44.00	-	44.00	9
<b>(4) Private Hire Vehicle Licence</b>								
(Incl. Plate)	250.00	-	250.00	9	240.00	-	240.00	9
<b>(5) Private Hire Drivers</b>								
Driver's Licence and Identity card - 1 year	95.00	-	95.00	9	90.00	-	90.00	9
Driver's Licence and Identity card - 3 year	225.00	-	225.00	9	215.00	-	215.00	9
Disclosure and Barring Scheme (previously CRB check) (inclusive of administration fee)	44.00	-	44.00	9	44.00	-	44.00	9
<b>(6) Vehicle Licences and Plate - Transfer Fees</b>	56.50	-	56.50	9	55.00	-	55.00	9
<b>(7) Additional Knowledge Test</b>	26.67	5.33	32.00	3	25.83	5.17	31.00	3
<b>(8) Miscellaneous fees</b>								
Replacement plate	28.00	-	28.00	9	27.00	-	27.00	9
Missed appointments	23.33	4.67	28.00	3	22.50	4.50	27.00	3

**COMMUNITY AND ENVIRONMENT**

**APPENDIX 3**

	Fee £ p	VAT @ 20% £ p	Total £ p	VAT Code	Fee £ p	VAT @ 20% £ p	Total £ p	VAT Code
<b>(9) Consents to Street Trade</b>								
For up to 3 months	718.00	-	718.00	9	718.00	-	718.00	9
For up to 6 months	1,025.00	-	1,025.00	9	1,025.00	-	1,025.00	9
For up to 9 months	1,538.00	-	1,538.00	9	1,538.00	-	1,538.00	9
For up to 12 months	1,795.00	-	1,795.00	9	1,795.00	-	1,795.00	9
<b>Animal Welfare</b>								
<b>(10) Animal Boarding Establishment</b>								
Licence								
(a) New Licence (inclusive of vets fees)	200.00	-	200.00	9	128.00	-	128.00	9
(b) Renewal (inclusive of vets fees)	200.00	-	200.00	9	128.00	-	128.00	9
<b>(11) Pet Animals Licence</b>								
(a) New Licence (inclusive of vets fees)	200.00	-	200.00	9	128.00	-	128.00	9
(b) Renewal (inclusive of vets fees)	200.00	-	200.00	9	128.00	-	128.00	9
<b>(12) Riding Establishments Licence</b>								
Minimum charge (inclusive of vets fees)	480.00	-	480.00	9	468.00	-	468.00	9
per horse in excess of 10	7.00	-	7.00	9	7.00	-	7.00	9
<b>(13) Dog Breeding Establishments Licence</b>								
(a) New Licence (inclusive of vets fees)	200.00	-	200.00	9	128.00	-	128.00	9
(b) Renewal (inclusive of vets fees)	200.00	-	200.00	9	128.00	-	128.00	9
<b>(14) Dangerous Wild Animals Act*</b>								
Licence Fee (inclusive of vets fees)	330.00	-	330.00	9	320.00	-	320.00	9
<b>(15) Sex Establishments Licence</b>	3,700.00	-	3,700.00	9	3,700.00	-	3,700.00	9
<b>(16) Small Lotteries</b>								
Statutory Charges								
(a) Registration	40.00	-	40.00	9	40.00	-	40.00	9
(b) Renewal	20.00	-	20.00	9	20.00	-	20.00	9

**COMMUNITY AND ENVIRONMENT**

**APPENDIX 3**

	Fee £ p	VAT @ 20% £ p	Total £ p	VAT Code	Fee £ p	VAT @ 20% £ p	Total £ p	VAT Code
<b>(17) Gambling Act 2005</b>								
Statutory charges:								
<b>(i) Bingo</b>								
- Provisional statement	2,745.00	-	2,745.00	9	2,745.00	-	2,745.00	9
- New premises following provisional statement	1,060.00	-	1,060.00	9	1,060.00	-	1,060.00	9
- New premises without provisional statement	3,215.00	-	3,215.00	9	3,215.00	-	3,215.00	9
- Annual fee - First year only following fast track conversion	590.00	-	590.00	9	590.00	-	590.00	9
- Annual fee - other than above	765.00	-	765.00	9	765.00	-	765.00	9
- Variation	1,380.00	-	1,380.00	9	1,380.00	-	1,380.00	9
- Transfer	945.00	-	945.00	9	945.00	-	945.00	9
- Reinstatement	945.00	-	945.00	9	945.00	-	945.00	9
<b>(ii) Adult Gaming Centre</b>								
- Provisional statement	1,530.00	-	1,530.00	9	1,530.00	-	1,530.00	9
- New premises following provisional statement	1,178.00	-	1,178.00	9	1,178.00	-	1,178.00	9
- New premises without provisional statement	2,000.00	-	2,000.00	9	2,000.00	-	2,000.00	9
- Annual fee - First year only following fast track conversion	590.00	-	590.00	9	590.00	-	590.00	9
- Annual fee - other than above	765.00	-	765.00	9	765.00	-	765.00	9
- Variation	765.00	-	765.00	9	765.00	-	765.00	9
- Transfer	945.00	-	945.00	9	945.00	-	945.00	9
- Reinstatement	945.00	-	945.00	9	945.00	-	945.00	9
<b>(iii) Family Entertainment Centre</b>								
- Provisional statement	765.00	-	765.00	9	765.00	-	765.00	9
- New premises following provisional statement	1,120.00	-	1,120.00	9	1,120.00	-	1,120.00	9
- New premises without provisional statement	1,768.00	-	1,768.00	9	1,768.00	-	1,768.00	9
- Annual fee - First year only following <input type="checkbox"/> f	415.00	-	415.00	9	415.00	-	415.00	9
- Annual fee - other than above	590.00	-	590.00	9	590.00	-	590.00	9
- Variation	790.00	-	790.00	9	790.00	-	790.00	9
- Transfer	765.00	-	765.00	9	765.00	-	765.00	9
- Reinstatement	765.00	-	765.00	9	765.00	-	765.00	9

**COMMUNITY AND ENVIRONMENT**

**APPENDIX 3**

	Fee £ p	VAT @ 20% £ p	Total £ p	VAT Code	Fee £ p	VAT @ 20% £ p	Total £ p	VAT Code
<b>(iv) Betting Track</b>								
- Provisional statement	710.00	-	710.00	9	710.00	-	710.00	9
- New premises following provisional statement	2,060.00	-	2,060.00	9	2,060.00	-	2,060.00	9
- New premises without provisional statement	2,060.00	-	2,060.00	9	2,060.00	-	2,060.00	9
- Annual fee - other than above	736.00	-	736.00	9	736.00	-	736.00	9
- Variation	1,000.00	-	1,000.00	9	1,000.00	-	1,000.00	9
- Transfer	710.00	-	710.00	9	710.00	-	710.00	9
- Reinstatement	710.00	-	710.00	9	710.00	-	710.00	9
<b>(v) Betting Other</b>								
- Provisional statement	2,142.00	-	2,142.00	9	2,142.00	-	2,142.00	9
- New premises following provisional statement	1,200.00	-	1,200.00	9	1,200.00	-	1,200.00	9
- New premises without provisional statement	3,000.00	-	3,000.00	9	3,000.00	-	3,000.00	9
- Annual fee - other than above	600.00	-	600.00	9	600.00	-	600.00	9
- Variation	1,075.00	-	1,075.00	9	1,075.00	-	1,075.00	9
- Transfer	860.00	-	860.00	9	860.00	-	860.00	9
- Reinstatement	860.00	-	860.00	9	860.00	-	860.00	9
<b>(vi) Miscellaneous Premises Licence Fees:</b>								
- Change of circumstances (statutory charge)	50.00	-	50.00	9	50.00	-	50.00	9
- Copy of Licence	27.50	-	27.50	9	27.50	-	27.50	9
<b>(vii) Unlicensed FEC permits</b>								
- Application fee	330.00	-	330.00	9	330.00	-	330.00	9
- Application fee - existing operator	110.00	-	110.00	9	110.00	-	110.00	9
- Renewal fee	330.00	-	330.00	9	330.00	-	330.00	9
- Change of name	27.50	-	27.50	9	27.50	-	27.50	9
- Copy of permit	15.00	-	15.00	9	15.00	-	15.00	9
- Temporary use notices	tba			9	tba			9
- Occasional use notices	tba			9	tba			9
<b>(viii) Automatic entitlement - Alcohol Licensed Premises</b>								
- Notification of two machines	50.00	-	50.00	9	50.00	-	50.00	9

**COMMUNITY AND ENVIRONMENT**

**APPENDIX 3**

	Fee £ p	VAT @ 20% £ p	Total £ p	VAT Code	Fee £ p	VAT @ 20% £ p	Total £ p	VAT Code
<b>(ix) Permit for more than two machines - Alcohol Licensed Premises</b>								
- Application fee - existing operator	100.00	-	100.00	9	100.00	-	100.00	9
- Application fee other than as above	150.00	-	150.00	9	150.00	-	150.00	9
- Permit variation fee	100.00	-	100.00	9	100.00	-	100.00	9
- Permit transfer fee	25.00	-	25.00	9	25.00	-	25.00	9
- Annual fee	50.00	-	50.00	9	50.00	-	50.00	9
- Change of name	25.00	-	25.00	9	25.00	-	25.00	9
- Copy of permit	15.00	-	15.00	9	15.00	-	15.00	9
<b>(x) Prize Gaming</b>								
- Application fee	300.00	-	300.00	9	300.00	-	300.00	9
- Application fee - existing operator	100.00	-	100.00	9	100.00	-	100.00	9
- Renewal fee	300.00	-	300.00	9	300.00	-	300.00	9
- Change of name	25.00	-	25.00	9	25.00	-	25.00	9
- Copy of permit	15.00	-	15.00	9	15.00	-	15.00	9
<b>(xi) Club Gaming and Club Machine Permits</b>								
- Application fee - existing operator	110.00	-	110.00	9	110.00	-	110.00	9
- Application fee other than as above	220.00	-	220.00	9	220.00	-	220.00	9
- Permit variation fee	110.00	-	110.00	9	110.00	-	110.00	9
- Permit fee - fast track	110.00	-	110.00	9	110.00	-	110.00	9
- Renewal fee - other	220.00	-	220.00	9	220.00	-	220.00	9
- Annual fee	50.00	-	50.00	9	55.00	-	55.00	9
- Copy of permit	15.00	-	15.00	9	15.00	-	15.00	9
<b>(18) Scrap Metal Licences</b>								
- New Scrap Metal Site Licence	270.00	-	270.00	9				
- New Scrap Metal Collectors Licence	128.00	-	128.00	9				
- Scrap Metal Site Licence Renewal	180.00	-	180.00	9				
- Scrap Metal Collectors Licence Renewal	95.00	-	95.00	9				
- Vary Licence Holders Details	15.00	-	15.00	9				
- Vary Licensed Sites	65.00	-	65.00	9				
- Vary Site Manager	35.00	-	35.00	9				
- Vary Change from Site to Collector Licence	35.00	-	35.00	9				
- Vary Change from Collector to Site	120.00	-	120.00	9				

**COMMUNITY AND ENVIRONMENT**

**APPENDIX 3**

	Fee £ p	VAT @ 20% £ p	Total £ p	VAT Code	Fee £ p	VAT @ 20% £ p	Total £ p	VAT Code
<b>(19) Control of Skin Piercing etc</b>								
Registration Fee - premises (inc one person)	85.00	-	85.00	9	82.00	-	82.00	9
- extra person	42.50	-	42.50	9	41.00	-	41.00	9
<b>(20) Food Premises Register</b>								
Copy of whole Register	640.00	-	640.00	9	640.00	-	640.00	9
Copy of a section of Register	135.00	-	135.00	9	135.00	-	135.00	9
Copy of individual premises	16.00	-	16.00	9	16.00	-	16.00	9
<b>K LICENSING FEES - LICENSING ACT 2003</b>								
Statutory charges:								
<b>(1) Premises Licence and Club Premises Certificates</b>								
Grant or variation								
Band A - No rateable value up to £4,300	100.00	-	100.00	9	100.00	-	100.00	9
Band B - Rateable value £4,301 to £33,000	190.00	-	190.00	9	190.00	-	190.00	9
Band C - Rateable value £33,301 to £87,000	315.00	-	315.00	9	315.00	-	315.00	9
Band D - Rateable value £87,001 to £125,000	450.00	-	450.00	9	450.00	-	450.00	9
Band C - Rateable value £125,001 and above	635.00	-	635.00	9	635.00	-	635.00	9
Annual fee								
Band A - No rateable value up to £4,300	70.00	-	70.00	9	70.00	-	70.00	9
Band B - Rateable value £4,301 to £33,000	180.00	-	180.00	9	180.00	-	180.00	9
Band C - Rateable value £33,301 to £87,000	295.00	-	295.00	9	295.00	-	295.00	9
Band D - Rateable value £87,001 to £125,000	320.00	-	320.00	9	320.00	-	320.00	9
Band C - Rateable value £125,001 and above	350.00	-	350.00	9	350.00	-	350.00	9

\* An additional fee is payable for premises exclusively or primarily carrying on the supply of alcohol for consumption on the premises for events of 5,000 or more persons.

**COMMUNITY AND ENVIRONMENT**

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	Fee £ p	VAT @ 20% £ p	Total £ p	VAT Code	Fee £ p	VAT @ 20% £ p	Total £ p	VAT Code
<b>(2) Other charges</b>								
Temporary event notice	21.00	-	21.00	9	21.00	-	21.00	9
Theft, loss etc of premises licence or summary	10.50	-	10.50	9	10.50	-	10.50	9
Application for provisional statement	315.00	-	315.00	9	315.00	-	315.00	9
Notification of change of name and address	10.50	-	10.50	9	10.50	-	10.50	9
Variation to specify individual as premises supervisor	23.00	-	23.00	9	23.00	-	23.00	9
Transfer of premises licence	23.00	-	23.00	9	23.00	-	23.00	9
Interim authority notice	23.00	-	23.00	9	23.00	-	23.00	9
Theft, loss etc of certificate or summary	10.50	-	10.50	9	10.50	-	10.50	9
Notification of change of name or alteration of club rules	10.50	-	10.50	9	10.50	-	10.50	9
Change of relevant registered address of club	10.50	-	10.50	9	10.50	-	10.50	9
Theft, loss etc of temporary event notice	10.50	-	10.50	9	10.50	-	10.50	9
Grant or renewal of personal licence	34.00	-	34.00	9	34.00	-	34.00	9
Theft, loss etc of personal licence	10.50	-	10.50	9	10.50	-	10.50	9
Duty to notify change of name or address	10.50	-	10.50	9	10.50	-	10.50	9
Right of freeholder to be notified	21.00	-	21.00	9	21.00	-	21.00	9

**L HOUSES IN MULTIPLE OCCUPATION**

Licence for Houses in multiple occupation with five or more residents occupying a property more than two storeys high (under the provisions of the Housing Act 2004)

**(1) Licensing**

5 year licence - per property	700.00	-	700.00	9	680.00	-	680.00	9
Processing a shorter term licence	700.00	-	700.00	9	680.00	-	680.00	9
Processing an application for a Temporary Exemption Notice	124.00	-	124.00	9	120.00	-	120.00	9
Fee for officers to draw property plans for application	124.00	-	124.00	9	120.00	-	120.00	9
Variation of licence	124.00	-	124.00	9	120.00	-	120.00	9
Revocation of licence	124.00	-	124.00	9	120.00	-	120.00	9

**(2) Serving of notices and making of orders**

Improvement notice	232.00	-	232.00	9	225.00	-	225.00	9
Hazard awareness notice	232.00	-	232.00	9	225.00	-	225.00	9
Prohibition order / Emergency prohibition order	232.00	-	232.00	9	225.00	-	225.00	9
Emergency remedial action	232.00	-	232.00	9	225.00	-	225.00	9
Demolition order	263.00	-	263.00	9	255.00	-	255.00	9
Reviewing suspended notice or order	129.00	-	129.00	9	125.00	-	125.00	9

**COMMUNITY AND ENVIRONMENT**

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	Fee £ p	VAT @ 20% £ p	Total £ p	VAT Code	Fee £ p	VAT @ 20% £ p	Total £ p	VAT Code
<b>(3) Fee reductions</b>								
Full compliance with improvement notice within timescales specified by the notice	232.00	-	232.00	9	225.00	-	225.00	9
Full compliance with prohibition order within timescales specified by the order	232.00	-	232.00	9	225.00	-	225.00	9
Resolution of hazards within 3 months of receipt of Hazard awareness notice	232.00	-	232.00	9	225.00	-	225.00	9
<b>(4) Immigration Visits</b>								
Pre immigration visit to determine the suitability of a premises for occupation including a full HHSRS inspection and production of a letter confirming the outcome of that visit. Payment must be made in full before the inspection is carried out and is non returnable.	250.00	50.00	300.00	3	166.67	33.33	200.00	3
Inspection undertaken following a missed appointment or cancellation. Payment must be made in full before the inspection is carried out and is non returnable.	62.50	12.50	75.00	3	62.50	12.50	75.00	3